



MEXT Scholarship Application Documents Check List

《Research Students》

Application Deadline : 8 June 2026, 4pm

Applicant Name: _____

Contact: _____ Email _____

This checklist is a summary only. Applicants must read Section 10, Application Documents, in [the Application Guidelines for Undergraduate Students](#) (pp. 7–9) in full.

Applications without sufficient documents (stated in the guidelines) will not be considered.

Submitted documents will not be returned.

Documents	Check by Applicant	EOJ Use Only	
① Application Form Application Form for FY2027	Completed sufficient academic background *Completed 16 years of schooling ☐ Under 34 years of age ☐ Bachelor degree ☐ Master's degree ☐ Name as shown in passport ☐ Write ① in the upper-right corner of each page ☐ Original Only ☐	☐ ☐ ☐ ☐ ☐ ☐ ☐	
② Placement Preference Application Form Only applicants who pass the initial screening will be required to submit it. The form for FY2027	Not required at this stage ☒	☐	
③ Field of Study and Research Plan The form for FY2027 Describe the applicant's past and present field of study and research theme and plan in Japan.	Additional materials attached if necessary ☐ Write ③ in the upper-right corner ☐	☐ ☐	



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④ Academic Transcript(s) SELECT YOUR CURRENT STATUS: ➤ Undergraduate Students ➡ Official Undergraduate Transcript (to date) ➤ Undergraduate Graduates ➡ Official Undergraduate Transcript ➤ Master's Student ➡ Official Undergraduate and Graduate Transcripts (to date) ➤ Master's Degree Graduate ➡ Official Undergraduate and Graduate Transcripts Transcripts must show grades for all subjects by year, including grading scale explanation Postgraduate Certificates are not considered Master's degrees. No transcripts needed. Note this in Remarks (p. 3).	☒ Undergraduate 1st yr ☐ T1 & ☐ T2 ☒ Undergraduate 2nd yr ☐ T1 & ☐ T2 ☒ Undergraduate 3rd yr ☐ T1 & ☐ T2 ☒ Undergraduate 4th yr ☐ T1 & ☐ T2 ☒ Master 1st yr ☐ T1 & ☐ T2 ☒ Master 2nd yr ☐ T1 & ☐ T2 For applicants who pass the first screening: Submit updated transcripts as they become available ☐ Write ④ in the upper-right corner ☐ All copies must be certified ☐	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	
⑤ Certificate of Graduation or Degree Certificate of the University attended SELECT YOUR CURRENT STATUS: ➤ Undergraduate Students ➡ Expected Graduation Certificate or Statement of Non-Issuance ➤ Undergraduate Graduates	☒ Expected Graduation Certificate (Undergraduate) ☐ ☒ Statement of Non-Issuance (Undergraduate) ☐	☐ ☐	



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➤ Graduation Certificates ➤ Master's Students ➤ Undergraduate Graduation Certificate & Master's Expected Completion Certificate, or Statement of Non-Issuance ➤ Master's Degree Graduate ➤ Undergraduate and Master's Graduation Certificates	☒ Graduation Certificate (Undergraduate) ☐ ☒ Statement of Non-Issuance (Master) ☐ ☒ Graduation Certificate (Master) ☐ 💡 For applicants who pass the first screening: Submit the graduation certificate once issued ☐ 💡 Write ⑤ in the upper-right corner ☐ 💡 All copies must be certified ☐	☐ ☐ ☐ ☐ ☐ ☐	
⑥ Recommendation Letter SELECT YOUR CURRENT STATUS: ➤ Undergraduate and Master Students ➤ From your Class Teacher or Principal ➤ Undergraduate and Master Graduates ➤ From the Class Teacher or Principal of the most recently attended University 💡 Any format is accepted 💡 Recommendation Letter Sample Format	(Current) ☒ From Undergraduate ☐ ☒ From Master ☐ (Graduate) ☒ From Undergraduate ☐ ☒ From Master ☐ 💡 Write ⑥ in the upper-right corner ☐ 💡 Original Only ☐ No PDF copies	☐ ☐ ☐ ☐ ☐ ☐ ☐	



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⑦ Medical Certificate ! Only applicants who pass the first screening will be required to submit it. Certificate of Health Format	Not required at this stage ☒	☐	
⑧ Abstracts of theses Submit thesis(es), if any.	Write ⑧ in the upper-right corner ☐ Applicant's name on first page of abstract(s) ☐	☐ ☐	
⑩ Recommendation Letter from the present employer If you are currently employed Any format is accepted Recommendation Letter Sample Format	Write ⑩ in the upper-right corner ☐ Original Only ☐	☐ ☐	

Written examination subjects are **Japanese and English**

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11. 学歴 Academic record									
INSTRUCTIONS									
1. 初等教育から最新の教育課程まで正規生として修学した課程のみ記入すること。幼稚園・保育所教育は記入不要。 2. 「卒業年月」は学校の公式な卒業年月を記入すること。(例: 学校の学年暦が10月入学9月卒業の場合、最後の8~9月が休暇の場合も「卒業月」欄は「9月」となる。) 3. 最終学歴が卒業見込の場合は、「卒業年月」には卒業見込年月を記入し、「卒業見込」及び卒業した際に取得見込の学位を選択すること。 4. 「卒業状況」を「その他」と選択した場合は、具体的な状況を「特記事項欄」に記入すること。(例: 退学、休学中) 5. 「大学予備教育」は後期中等教育に含まれる。 6. 「大学入学資格試験」に合格している場合には、その旨「特記事項」欄に記入すること。 7. 「飛び級」をしている場合には、その旨を「特記事項」欄に記入すること。(例: 後期中等教育→3年次を飛び級により短期卒業) 8. 住居の移転や大学の再入学等を理由に、同教育課程で複数の学校に在籍していた場合は、同じ欄に複数の学校の在籍を記載すること。 9. 下記に書ききれない場合は、別紙に記入することも可能。その場合は、別紙に記入する旨を明記すること。 1. Write your record from primary education (elementary school) to most recent educational level attended only as a full-time student. Exclude kindergarten education and nursery school education. 2. Write the official graduation year and month in the space of "To: yyyy/mm". (ex. In case of October intake and September graduation under the school's academic calendar, put "9 (September)" in the space of "mm" as an official graduation month although the term from August to September is a summer break.) 3. For those whose status is "Expected to graduate", write expected year and month of graduation in the space of "To: yyyy/mm" and choose "Expected to graduate" and suitable degree expected to obtain upon graduation. 4. If the applicant chooses "Other status" in the Status, indicate the detail of status in the Remarks column. (ex. Withdrawal, leave of absence) 5. Preparatory education for university admission is included in upper secondary education. 6. If the applicant has passed the university entrance qualification, indicate this in the Remarks column. 7. Any school years or levels skipped should be indicated in the Remarks column. Example: Upper secondary education - Skipped senior year for the early graduation. 8. If you attended multiple schools at the same level of education due to moving house or readmission to university, write all the schools in the same column. 9. You may use a separate piece of paper if the space below is insufficient. In such a case, please indicate that the information is on a separate page.									
教育段階 Educational level	学校名 School name	所在地 Location	入学及び卒業(見込)年月 Year & month of enrollment & graduation (expected to graduate)	修学年数 Period of schooling attended	卒業状況 Status	取得(見込)学位 Degree obtained or expected to obtain			
Year 1 - 6 初等教育 (小学校) Primary Education (Elementary School)	Apia Primary School	州・省 State/Province Apia	入学 From 2009 年 1 月	6 年 yrs					
		市・町 City/Town Malifa	卒業 To 2014 年 12 月						
Year 7 - 8 前期中等教育 (中学校) Lower Secondary Education (Middle School/Junior High School)	Vaimoso Primary School	州・省 State/Province Apia	入学 From 2015 年 2 月	2 年 yrs					
		市・町 City/Town Vaimoso	卒業 To 2016 年 12 月						
Year 9 - 12 後期中等教育 (高校) Upper Secondary Education ((Senior) High School) *Foundation is included in Upper Secondary Education	Samoa College (2017, 2 - 2020, 12) National University of Samoa, Foundation (2021, 1 - 2021, 12)	州・省 State/Province Apia	入学 From 2017 年 2 月	5 年 yrs					
		市・町 City/Town Vaivase-Tai (SC) To'o'matagi (NUS)	卒業 To 2021 年 12 月						
高等教育 (大学学部) Tertiary(Higher) Education (Undergraduate)	University of South Pacific	州・省 State/Province Apia	入学 From 2022 年 2 月	3 年 yrs	☒ 卒業 Graduated ☐ 卒業見込 Expected to graduate ☐ その他 Other status	学士 Bachelor-level			
		市・町 City/Town Alafua	卒業 To 2025 年 4 月						
高等教育 (大学院) Tertiary(Higher) Education (Graduate)		州・省 State/Province	入学 From 年 月	年 yrs	☐ 卒業 Graduated ☐ 卒業見込 Expected to graduate ☐ その他 Other status	修士 Master-level 博士 Doctor-level			
		市・町 City/Town	卒業 To 年 月						
高等教育 (大学院) Tertiary(Higher) Education (Graduate)		州・省 State/Province	入学 From 年 月	年 yrs	☐ 卒業 Graduated ☐ 卒業見込 Expected to graduate ☐ その他 Other status	修士 Master-level 博士 Doctor-level			
		市・町 City/Town	卒業 To 年 月						
2027年4月1日時点の通算の学校教育修学年数 Total years of schooling attended as of April 1, 2027				16 年 yrs					
特記事項 Remarks	Post Graduate Diploma in Development Studies (2025, 7 - 2026, 12)								



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